

TREJO'S *Del Lago*

4904 Central Ave, Hot Springs, AR 71913 – (501)463-4640

APPLICATION FOR EMPLOYMENT

TREJO'S is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief or disability.

Federal Law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity within (3) days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

POSITION APPLIED FOR:	TODAY'S DATE:
DESIRED SALARY:	DATE AVAILABLE:

FULL NAME:	HOME PHONE:
ADDRESS:	ALT. PHONE:
SOC.SEC #:	EMAIL:

US MILITARY/NAVAL:	BRANCH:	NATIONAL GUARD:	RESERVES:
ARE YOU A CITIZEN OF THE US?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF NO, ARE YOU AUTHORIZED TO WORK IN THE US? YES <input type="checkbox"/>
HAVE YOU EVER BEEN CONVICTED OF A FELONY?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	IF YES, EXPLAIN:

This information will be held in the strictest confidence and WILL NOT necessarily keep us from hiring you. Please be honest. We believe everyone deserves a chance, but we do not like surprises.

EDUCATION	NAME & LOCATION	# Years attended	Graduated?	Diploma
High School				
College				
Technical / Trade				
Other				

PLEASE INDICATE BELOW THE TIMES YOU ARE AVAILABLE TO WORK:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mornings							
Mid-Shifts							
Evenings							
ARE YOU INTERESTED IN FULL-TIME?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	PART-TIME?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
ARE YOU INTERESTED IN MANAGEMENT TRAINING?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
HAVE YOU EVER WORKED FOR US BEFORE?	<input type="checkbox"/> YES			<input type="checkbox"/> NO			

REFERENCES: PLEASE LIST AT LEAST THREE PROFESSIONAL REFERENCES YOU HAVE KNOWN FOR AT LEAST 1 YEAR:

NAME	COMPANY	PHONE	YEARS KNOWN

EMPLOYMENT HISTORY: PLEASE LIST YOUR CURRENT EMPLOYER FIRST, IF APPLICABLE and WORK BACKWARDS:

DATES EMPLOYED	COMPANY & LOCATION	SALARY (wk/mo/yr)	POSITION	REASON FOR LEAVING
From:	Company:	Start:	Start:	
To:	Supervisor + Phone #:	End:	End:	
From:	Company:	Start:	Start:	
To:	Supervisor + Phone #:	End:	End:	
From:	Company:	Start:	Start:	
To:	Supervisor + Phone #:	End:	End:	

May we contact your previous supervisor for a reference? YES NO

RELEASES AND APPLICANT’S SIGNATURE

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work, habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtain the above information from Trejo’s and/or any of their agents. This Authorization and consent shall be valid in original, fax, or copy form.

All hiring and employment at TREJO’S is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Trejo’s has no specific term and may be terminated by Trejo’s or by me with or without notice. I acknowledge that Trejo’s have not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Trejo’s, and that failure to provide this evidence will result in the termination of my employment.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Trejo’s may be terminated.

Applicant’s
 Signature: _____ Date: _____